



INFORMATION FOR JOB CANDIDATES:

Diversity Matters North West Ltd (DMNW)

The Charity exists to improve the health and wellbeing of the people of Tameside, Greater Manchester. We work in partnership with other agencies to address health inequalities in order to empower people to bring about positive change in the area and increase their control over issues that affect them.

Our main work programmes are:

- Community Health and wellbeing.
- Women's learning and employability.
- Support for south Asian women in crisis

Our team of 9 staff is supported by a Board of 6 trustees and a pool of over 50 volunteers. We are currently funded through a mixture of grants and contracts. There are no long-term guarantees of funding.

Community Interpreters Role

Women's Interpreting and Translation Service (WITS) is a growing Interpreting and Translating Agency as part of Diversity Matters NW Ltd, offering solutions to the local public sector, charities and private organisations.

We are now recruiting for sessional Interpreters in Tameside and nearby surroundings areas. We are particularly interested to recruit Urdu, Bangla, Hindi or Punjabi speakers.

The community interpreters are required to support communication between client and services in situations where people do not speak the same language, helping them to access and link into services effectively and efficiently.

The post holder will be supported by a supervisor. Training and support will be provided where appropriate.

Session Facilitator Role

The learning, training and employment programme aims to address the social exclusion of women, particularly minority ethnic women for whom English is not the first language and whose domestic situation may result in social isolation. In Tameside, this is mainly women from Bangladeshi and Pakistani communities. The Project aims to reduce barriers to access learning opportunities by using a holistic targeted asset-based community development approach ensuring opportunities are localised, childcare expenses are covered, delivery within school hours during term time whilst also ensuring any cultural barriers are removed to enable full participation.

The successful candidate will support the delivery of our highly successful programme of training and learning opportunities for women around employment and self-employment readiness. The beneficiaries of this programme will not only undertake their own journeys but also blaze a trail for others.

The post holder will be supported by a supervisor. Training and support will be provided where appropriate.



Job Application Process

All candidates should submit an Latest CV, Your Contact Details and Covering Letter to hr@diversitymattersnw.org.uk. Your covering letter must explain which role you are interested in, what skills, experience and knowledge you have that meets the requirements of the role (see job description and person specification on our website) and why you want to work for DMNW.

This should be sent:

- by hand or by post to: Rehana Begum, CEO & Company Secretary, Diversity Matters North West Ltd, Hyde Heathy Living Centre, 20 Great Norbury Street, Hyde SK14 1BR; or
- by email to hr@diversitymattersnw.org.uk (you can sign your form if and when you are called for interview).

If you have any queries, please contact Rehana Begum on 0161 368 3268 / 07526 073 261.

Please submit your application as soon as you can.

Interviews will be held on a rolling basis as we receive applications. We will let you know via telephone if you are invited to an interview.