



May 2023

Dear Applicant

RE: Application Pack: Casual Training Facilitators (Female x2)

Thank you for your enquiry and interest in the above vacancy at Diversity Matters North West Ltd (DMNW). Please find enclosed application pack containing:

- Information for candidates
- Job Description & Person Specification
- Equal Opportunities Form
- Criminal Records Bureau Disclosure (DBS) Policy

All complete applications must be marked 'private and confidential' and marked for the attention of Hasina Khanom, Training and Employability Coordinator, at the address below or via email to: hr@diversitymattersnw.org.uk

There is no closing date, interviews are held on a rolling basis as we receive applications so please apply now. Interviews will be arranged at a mutually convenient time.

If you are shortlisted for an interview we will contact you by telephone to arrange this.

Best wishes with your application.

Yours faithfully

A handwritten signature in black ink, appearing to read "H Khanom", is positioned above the printed name.

Hasina Khanom
DMNW Training and Employability Coordinator

Diversity Matters North West Ltd, Hyde Healthy Living Centre, 20 Great Norbury Street, Hyde SK14 1BR

Tel: 0161 368 3268 // <https://www.diversitymattersnw.org.uk/>

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